

NATALIE FEASER

CANAL FULTON, OH 44614

330-754-9927 | naf50@ukaron.edu

March 30, 2023

Summit County Children's Services

Akron, OH 44306

330-379-9094

Dear Hiring Manager,

I am writing to express my interest in the Community Relations Internship position at Summit County Children's Services. As a Communications major with a focus on Strategic and Organizational Communication, I have the necessary skills and experience to excel in this role.

During my college career, I have used strong critical thinking and problem-solving skills in my projects and written work, which I will bring to this position as the Community Relations Intern. I have experience in Canva, Microsoft Office products including Word, Excel, Access, Outlook, Teams, and SharePoint, as well as my Adobe Creative Suite skills. I am organized and manage my time effectively, earning a 3.9 grade point average while taking a full course load of classes and working part-time. In my previous work experience in reservations and hospitality, I worked for four years at a campground where I took reservations over the phone and in person. This job provided me with excellent interpersonal communication skills, as I had to interact with people from various backgrounds and manage customer complaints. Additionally, I currently work as an activity assistant at a nursing home where I organize activities, run events, and care for the residents.

Thank you for your time and consideration of my application. Please contact me at 330-754-9927 or naf50@uakron.edu. I look forward to the opportunity of an interview and the possibility of working for Summit County Children's Services.

Sincerely,

Natalie Feaser